



PARENT CODE OF ENQUIRY

Dear Parents,

Who do I speak to if I have a concern about my child?

- 1) The classroom teacher should, where appropriate, always be spoken to first. Please contact the teacher via note or leave a message with the office for the teacher to make a suitable time to discuss the issue.
- 2) Each grade has a supervisor who is your next contact point. The supervisors are:
 - Kindergarten – Miss Floyd
 - Year 1 – Mrs Tulloch
 - Year 2 – Miss McKey
 - Year 3 – Mrs Burns
 - Year 4 – Miss Heyworth
 - Year 5 – Miss Brown
 - Year 6 – Miss Howard
- 3) Any general issues or concerns that require further intervention or are of a whole school nature should be addressed to the Deputy Principal. The contact for K-2 is Miss Danielle Machuca and for 3-6 is Mrs Alex Kohary.

Yours sincerely

Mr Craig Oliver
Principal